

## **Editorial policies of The Journal of Geriatric Science**

### **GENERAL INFORMATION**

***The Journal of Geriatric Science*** is the official scientific publication of the Geriatric Science Association in Turkey published once in four months.

Its main topics are geriatrics syndromes, geriatric neuropsychiatry, approach to the elderly patient and biological basis of aging. The Journal of Geriatric Science aim to reach all national & international medical societies, institutions and personals, and to publish retrospective, prospective clinical studies or experimental researches, reviews, case reports, editorial comments, letters to the editor and current issues that determine medical agenda, that may be related with geriatric subjects' medical, mental, psychological, socioeconomic and environmental problems.

Articles submitted for publication should be neither published in any journal before nor submitted simultaneously to another journal. Presentations at scientific meetings may be accepted providing that this is declared in the article.

All articles submitted for publication undergo the review of the Editorial Board and at least two domestic-foreign reviewers before being accepted for publication.

In order to provide consistency to the publication rules of ***The Journal of Geriatric Science***, Editorial Board may demand the authors to review, shorten or revise the articles submitted for publication.

After a manuscript is submitted to the journal for publication, no author can be removed from the author list without the written permission of all authors. Also, additions to or changes in the order of the author list are not possible after submission.

Submitted manuscripts, whether accepted or not, are not returned to the authors.

Neither the editors nor the publisher guarantees, warrants or accepts responsibility of any statements and properties of commercial products advertised in this publication.

## **SUBMITTING AN ARTICLE**

Article submission to *The Journal of Geriatric Science* is online. In order to submit an article, you click “Online Article Submission” link in <http://dergipark.gov.tr/geriatrik> address. You also may follow up all the procedures related with your articles from this web site.

## **EDITORIAL POLICIES**

### **SCIENTIFIC RESPONSIBILITY**

All authors should have contributed to the article directly either academically or scientifically and approved the final version. Convenience of the manuscripts to the scientific criteria is in the responsibility of the authors

*The Journal of Geriatric Science* accepts in advance the principles indicated in the Helsinki Declaration (<https://www.wma.net/policy/>) in all reported research involving “Human beings”. In such a study, authors should state that they conducted the study in accordance with such principles in the Material and Methods section of article, “Ethics Committee Approval Form” was obtained that the study has been reviewed and ethically approved by the institutional ethical committee, and “Informed Consent Form” was obtained from each participant.

All papers reporting experiments using animals must include a statement in the Material and Methods section of article giving assurance that all animals have received humane care in compliance with the Guide for the Care and Use of Laboratory Animals ([www.nap.edu/catalog/5140.html](http://www.nap.edu/catalog/5140.html)) and indicating “Ethics Committee Approval Form” was obtained that the study has been reviewed and ethically approved by the institutional ethical committee.

Case reports should be accompanied by Informed Consent Form whether the identity of the patient is disclosed or not.

If the proposed publication concerns any commercial product, the author must include in the cover letter a statement indicating that the authors have no financial or other interest in the product or explaining the nature of any relation (including consultancies) between the authors and the manufacturer or distributor of the product.

Contents of the articles published or accepted for publication in ***The Journal of Geriatric Science*** reflect only the ideas of the authors, and manuscript that meets ethical criteria and its scientific content are under the responsibilities of the authors, but not the Editorial Board.

### **STATISTICAL ANALYSIS**

All retrospective, prospective and experimental research articles must be evaluated in terms of biostatistics and it must be indicated together with appropriate planning, analysis and report.

### **LANGUAGE**

The official languages of the Journals are Turkish and English.

### **COPYRIGHT STATEMENT**

The publishers own the copyright of all published or accepted articles. All statements and opinions expressed in the published material herein are in the responsibility of the authors.

All manuscripts submitted must be completed and accompanied by the "Copyright Transfer and Author Declaration Statement form" that is available in <http://dergipark.gov.tr/geriatrik>.

### **CATEGORIES OF ARTICLES**

**Original Research Articles:** The journal publishes prospective or retrospective, experimental and clinical (original) research article studies in clinics. Content:

- Abstract (about 250 words; the structured abstract contain the following sections: objective, material and methods, results, conclusion; Turkish and English)
- Introduction
- Material and Methods
- Results
- Discussion
- Conclusion
- Acknowledgements
- References

**Review Articles:** The authors may be invited to write or may submit a review article including the latest medical literature may be prepared on all medical topics. Authors who have published materials on the topic are preferred. Content:

- Abstract (about 250 words; without structural divisions; Turkish and English)
- Subtitles on related topics
- References

**Case Reports:** Brief descriptions of a previously undocumented or rare diseases and syndromes a unique unreported manifestation or treatment of a known disease and syndromes, new diagnostic and therapeutic methods, or unique unreported complications of treatment regimens. They should be supported an adequate number of photos and figures. Content:

- Abstract (about 150 words; without structural divisions; Turkish and English)
- Introduction
- Case report
- Discussion
- References

**Letters to the Editor:** Replies, corrections and erratum written criticizing or in contribution to the articles published in the journal within the last year may be published as "letter to the editor" after approval of the Editorial Board. These articles don't contain a topic and abstract, and should not exceed 500 words and be supplied with a maximum of five references. Submitted letters should include a note indicating the attribution to an article (with the number and date) and the name, affiliation and address of the authors at the end. Letters may be published together with a reply from the original author.

### **MANUSCRIPT PREPARATION**

Authors should follow the below structural principles before submitting their material.

The article should be written in IBM-compatible computers with Microsoft Word.

### **ABBREVIATIONS:**

Abbreviations that are used all over the article should be defined in parenthesis where the word is first mentioned. For commonly accepted abbreviations and usage, please refer to Scientific Style and Format.

## **FIGURES, PICTURES, TABLES AND GRAPHICS:**

- **Tables:** Tables should be numbered with Roman numbers (Tablo I) according to the order of appearance in the text, and each table with its title (above the table) should be prepared in a separate page. Number of tables should be shown in parentheses in the most appropriate place in the text. Tables and number of tables, its titles, explanations and abbreviations about tables should be prepared in a separate page and placed at the end of the article.
- **Figures, pictures and photographs:** These should be numbered as figures with Arabic numbers (e.g. Figure 1) according to the order of appearance in the text, and their places should be marked in the most appropriate place in the text. Each figure and its title, explanations, abbreviations and footnotes should be prepared in a separate page and placed at the end of the article (Figure legends).
- Figures, pictures/photographs must be added to the system as separate .jpg or .gif files
- All abbreviations used, must be listed in explanation of each figure, picture, table and graphic.
- Pictures/photographs must be in color, clear and with appropriate contrast to separate details.
- For figures, pictures, tables and graphics to be reproduced relevant permissions need to be provided. This permission must be mentioned in the explanation.

## **COVER LETTER:**

Cover letter should include statements about manuscript category designation, single-journal submission affirmation (Not submitted simultaneously to another journal and conflict of interest statement), sources of outside funding, equipments (if so), approval for language for articles in English and approval for statistical analysis for original research articles.

## **TITLE PAGE:**

Title page should include followings:

- A concise and informative title of article (Turkish and English)
- All authors should be listed with academic degrees and affiliations
- Corresponding author's name, addresses, telephone and fax numbers, and e-mail

- If the study was presented in a congress, the authors should identify the date/place of the congress of the study presented.
- If present, detailed information about any financial support or grant from a scientific foundation.

### **ABSTRACTS and KEY WORDS:**

The abstracts should be prepared as Turkish and English in accordance with the instructions in the "Categories of Articles". Type, aim, material and method, results, discussion and conclusions of the study should be summarized. Abbreviations except for measurements should not be used in the abstract.

Paragraph following the Abstract should include 2-5 key words, appropriate for indexing, pubmed and in accordance with the frame and summary of the article.

### **ACKNOWLEDGMENT:**

Those who have indirect contributions to the preparation of manuscript are acknowledged explaining the kind of contribution in brief sentences.

### **REFERENCES:**

References numbered according to the order of appearance in the text should be shown in parentheses in the most appropriate place, where mentioned first. If there are several (more than one) and consecutive references in the parentheses, they should be demonstrated by separating the first and last numbers with "-" [for instance (5-11)]. If there are several but not consecutive references in the parentheses, they should be demonstrated by separating each reference with "," [for instance (3,5,8)].

If there are three or less authors in a reference, all the authors should be written, however, if there are four or more authors, the first three should be given, and rest of the authors should be shown as "et al". Titles of the journals should be given as used in Index Medicus (see: [www.icmje.org](http://www.icmje.org)).

Personal experiences and declarations, unpublished papers, thesis and informal web page addresses can not be given as reference. However, these may be mentioned in the text, if very necessary.

Some examples for demonstrating references (**please give attention to punctuation:**

**For articles;** authors' surname and initials of authors' names, titles of article, journal name, date (year), volume number, and inclusive pages, must be indicated. Example:

Güngen C, Ertan T, Eker E, ve ark. Standardize Mini Mental Testin Türk Toplumunda Hafif Demans Tanısında Geçerlik ve Güvenilirliği. Türk Psikiyatri Dergisi, 2002; 13: 273–281

Isik AT, Celik T, Ulusoy G et al.:Curcumın Ameliorates Impaired Insulin / IGF Signaling And Memory Deficit In Streptozotocin Treated Rat Model. Age, 2009;31:39-49.

**For a chapter of a book;** authors' surname and initials of authors' names , chapter title, editor's name, book title, edition, city, publisher, date and pages. Example:

Reynolds EH. Folic acid, vitamin B12 and the nervous system: historical aspects. In: Botez MI, Reynolds EH, eds. Folic acid in neurology, psychiatry, and internal medicine. New York: Raven Press, 1979: 1–5.

**For presentations at scientific meetings:** authors' surname and initials of authors' names, chapter title, congress's name, organization date and place, and pages of the Congress Abstract Book. Example:

Işık AT, Bozoğlu E, Doruk H. Demanslı yaşlılarda memantin-galantamin kombinasyonunu etkinliğinin değerlendirilmesi, 6. Ulusal Geriatri Kongresi, 16–20 Ekim 2007, Antalya. Kongre Özet Kitabı 65-66.

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